



Putting People 1st

Donations and Wider Action Policy

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Date of review: April 2022

Date of next review: April 2025

This policy document can be produced in various formats, for instance, in larger print or audio-format; and it can also be translated into other languages, as appropriate.

Our equality and diversity policy statement describes our key equality commitments that we use to develop all organisational services; this includes employment services and services to tenants and other customers.

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The Scottish Housing Regulator Reg. No: HAC231; Registered Scottish Charity No: SC038237; FCA Reg. No: 2375R(S); Property Factor Reg. No: PF000151

1. Introduction

1. Purpose

1.1 The purpose of the policy is to identify the priority that Pineview will give to requests it receives for donations to various charitable organisations and events and provides a framework for ensuring that donations made are in line with resident and organisational priorities

1.2 The policy also provides a framework for the allocation of community funding

2. Mission Statement, Values & Objectives

2.1 Our Mission Statement:

'Pineview Housing Association aims to provide quality affordable homes and deliver excellent service through listening and engaging with our customers'

2.2 Our Values:

The values that our staff and Committee members are expected to adhere to at all times:

- Diligence – working conscientiously and to a high standard
- Integrity – being open, honest and fair
- Resilience – continuously learning, developing and adapting
- Dignity – treating everyone with respect and compassion
- Community – engaging, collaborating and including

2.3 Our Strategic Objectives:

- To help our tenants live in an affordable and sustainable way.
- To deliver on promises we make to our tenants
- To develop our response to climate change.
- To engage effectively with our tenants and the wider community.
- To explore opportunities for partnership and wider action
- To ensure the ongoing financial viability and sustainability of the organisation

3. Charitable Donations

3.1 The Management Committee recognises that the funds it receives from the revenue of the Association are entrusted to them by the tenants through rent payments and that whilst they have both sympathy and empathy for the large number of requests from charitable donations that are made, their first priority is to serve the tenants of Pineview Housing Association and their interests.

3.2 Since inception the Association has set aside a sum annually for donations. As the Association receives its funds, from which it makes donations, from the annual rents it is the policy of this Association that donations should only be made to events or local groups where local residents can gain some benefit.

3.3 All requests for donations must be submitted to the Management Committee for approval.

3.4 It is the policy of the Association that no funds will be offered to individuals as this can be seen as a benefit for only those whose needs come to the Association's attention, and there are many individuals who are in need of assistance who do not come to the attention of the Association.

3.5 It is the policy of this Association that staff members will have the personal choice to donate to sponsorship or raffles from tenants, members or Committee members. Donations to charity are a personal choice and no employee should feel coerced into payment for events and organisations which are not their own personal priority.

3.6 In making donations to events, the Management Committee will consider the priority it would like to give to various types of event, as follows:

- Organisations where Pineview Residents will benefit.
- Initiatives that are in line with resident priorities
- Organisations where Drumchapel residents will benefit
- Other organisations with local priority

3.7 The Association will also consider the donation of time and facilities; the former being included on an individual basis and as part of the outcome of their annual review.

4. Association's Rules on Donations

4.1 Section 79.2 of The Associations Rules states that:

“The Committee shall set and review periodically its policy for the donation of funds to charities. Such donations must further the objects of the Association and the Committee shall report to the Members on such donations.”

Therefore, all donations must be compliant with this rule. Donations can only be made to registered charities although wider role activities can be funded in partnership and also through DRUMCOG.

5. Regulatory Framework

5.1 In carrying out all duties and tasks, including the making of donations the Association will have regard to The Standards of Governance and Financial Management for RSL and associated guidance and good practice.

6. Reporting

6.1 A report will be presented to the Management Committee on a quarterly basis.

The report will confirm

- Organisations requesting donations are registered charities
- The monetary value of donations made, and which organisations have received the donations in the current financial year

7. Funding of Wider Action Activities

7.1 The Association is committed to funding wider action initiatives in the local area and the wider Drumchapel area.

7.2 A specific budget has been set aside to fund community initiatives in the Kendoon area for the next three years

7.3 The Association will ensure that this funding is allocated in line with resident and organisational priorities

8. Consultation with Residents

8.1 The Association will consult with its residents on a regular basis to establish customer priorities for the allocation of wider action funding

8.2 This will include, but is not limited to, consultation with the Resident and Customer Forum, regular tenant surveys and feedback from local resident groups

9. Working with partner agencies

9.1 The Association will consider funding, part funding or co-funding initiatives and activities provided by partner agencies which are in line with resident priorities.

9.2 We will also take part in and contribute to local multi-agency forums such as “Breakfast and Blether” to ensure that we are aware of local initiatives which fit with the priorities expressed by our residents

10. Resident Priorities

10.1 Tenants were surveyed in August 2021 and asked what kind of initiatives they would like the Association to fund in the local area.

The priorities expressed by residents were

- Youth activities
- Initiatives to prevent anti-social behaviour in the local area
- Environmental Improvements

In consultation with the Customer Forum, the following priorities have also been established

- Biodiversity
- Mental health initiatives
- Local activities and events which bring residents together and foster community spirit

11. Future Priorities

11.1 The Association will continue to work closely with tenants and local residents to review local priorities regularly.

12. Equality and Diversity

12.1 Our core values include providing a fair and equal service for all people and this is detailed in our Equality and Diversity Policy. Our Anti-Social Behaviour policy and procedures will reflect that commitment.

13. Complaints

13.1 Anyone who is not satisfied with the service they have received as a result of this policy has a right to complain. Please see the Association's Complaints Policy for details on how to do this.

14. Review / Consultation

14.1 This policy will be reviewed every 3 years unless amendment is prompted by a change in legislation or monitoring / reporting reveals that a change in policy is required sooner.

14.2 Policy review will involve consultation with our tenants, our Resident and Customer Forum and any other relevant stakeholders. We will take account of any views or representations in revising our policy and service provision.

14.3 We will also seek feedback from tenants about the operation of this policy through regular satisfaction surveys and any other appropriate methods.