

Notice of Management Committee Meeting to be held by
Remote Access Meeting Using MS Teams on 28 April 2020 at 6:00pm

Item	Subject (Initials of lead author of report, others involved)	Time
1.	Sederunt	6.00
2.	Declaration of Interest, Eligibility, and Register of Interest update	
3.	Decisions/Approvals Summary Report (JO) – focus of meeting – to follow	
4.	Minutes of Previous Meetings For Approval/Matters Arising: 4.1 Minutes of Management Committee Meeting of 25/02/2020 (JO) 4.2 Previous Minutes Decisions Action Implementation Report (JO)	
5.	Items Requiring Decision/Approval: 5.1 Committee Annual Review Report and Committee Recruitment Policy Review 5.2 Covid19 Summary Impact Report (JO) 5.3 Regulatory Compliance Self Assessment Action Plan Update report (JO) 5.4 Business Plan General Report (JO) <ul style="list-style-type: none"> - Stock Condition Survey – HUB/SDM Reconciliation Update - Returns Update - Annual Fraud Statement - Priorities Outcomes to 29/02/2020 - Priorities Proposals for 2020/21, 2021/22, 2022/23 - Governance KPIs to 31/03/2020 and proposals for 2020/21 5.5 Risk Management Matrix and Policy Review (LN) 5.6 31/03/2020 Write Off Report (KB) 5.7 Membership & Committee Report (IF) 5.8 Policy Reviews <ul style="list-style-type: none"> 1 – F.02 Disposals Policy (LN/IF) 2 – G.09 Committee Structure, Standing Orders & Delegated Authority (JO) 3 – G.11 Model Code of Conduct for Governing Body Members (JO) <ul style="list-style-type: none"> – S.04 Model Entitlements, Payments and Benefits Policy (JO) – S.06 Model Code of Conduct for Staff Members (JO) 4 – Equalities Policy Review (JO) 5 – Tenant/Customer Participation Policy Action Plan for 2020/21 (KB) 	
6.	Items for Update: 6.1 Directors Report (JO) 6.2 Staffing and Health & Safety Report (IF) 6.3 Complaints and Compliments Report (IF) 6.4 Gifts, Hospitality and Donations Report (IF) 6.5 Housing Services Report (KB)	
7.	Correspondence – additional to that already issued	
8.	A.O.C.B	
Date of Next Meeting: 12 th May 2020 - Health & Safety and Staffing Sub Committee and Directors Appraisal 26 th May 2020 – Management Committee Meeting		